

**K I S S I M M E E**  
**CIVIC CENTER**  
**TECHNICAL / EQUIPMENT REQUESTS**

EVENT NAME: \_\_\_\_\_

EVENT LOCATION: \_\_\_\_\_

CONTACT ON SITE: \_\_\_\_\_

DATE REQUIRED: \_\_\_\_\_ DATE FINISHED: \_\_\_\_\_ TIME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

Street

City

State

Zip

ORDERED BY: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ FAX #: \_\_\_\_\_

For Confirmation

QTY.	EQUIPMENT REQUIRED	DAILY RATE	# OF DAYS	TOTAL
<b>LIGHTING</b>				
	Par 64, (color gels by special request)	\$25 each		
	Spotlight: elipsoidals (color gels by special request)	\$25 each		
	LED wash lights, wireless	\$25 each		
	Follow spotlight, Lycian Super Arc 400	\$50		
	Dimmers: Leprecon or Anaconda	\$50 each		
	Light board, Leprecon (12 channel)	\$50		
	Truss (Arena)	\$100		
	Floor Truss Tripod	\$10		
<b>VISUAL</b>				
	Projector 1: Mitsubishi 5500 lumen data/video projector—with infrared remote	\$250		
	Projector 2: Mitsubishi 2500 lumen data/video projector—with infrared remote	\$125		
	Overhead projector	\$10		
	Television, 31" color	\$10 each		
<b>Projection screens:</b>				
	10' x 14' projection screen: front ( ) rear ( )	\$150		
	10' x 10' projection screen: floor ( ) wall ( )	\$150		
	60" x 60" projection screen tripod	\$150		
	70" x 70" projection screen tripod	\$150		
	96" x 96" ceiling screen	\$150		
	DVD/VCR player	\$10		

QTY.	EQUIPMENT REQUIRED	DAILY RATE	# OF DAYS	TOTAL
<b>AUDIO / SOUND</b>				
	<b>Sound rack 1 or 2: Mackie 10 or 16 channel audio system</b> CD/cassette player Two speakers	\$50		
	<b>Sound system, DJ:</b> 4 channel mixer with fader Dual CD player 2 channel equalizer 400 watt amp Cassette tape deck OAP speakers with stands	\$75		
<b>Microphones:</b>				
	Shure SM 58	\$25 each		
	Shure SM 58 wireless	\$25 each		
	Condenser microphone, gooseneck	\$25 each		
	Lavaliere	\$25 each		
<b>PRODUCTION</b>				
	Pipe N' Drape			
	Banjo cloth - vertical to 15', limit 100' - black (price per linear foot, tradeshow)	\$2/ft		
	Velour drape - vertical to 20', limit 100' - black (price per linear foot, performance)	\$3/ft		
<b>DÉCOR</b>				
	Podium: Lectern or Presidential	\$50		
<b>EFFECTS</b>				
	Confetti cannon (without load)	\$50 each		
	Confetti cannon (with requested load)	\$85		
	Service charge for confetti cannon set up	\$75 hour		
			sub-total	
			install & dismantle labor	
			7% sales tax (on equipment & labor)	
			<b>TOTAL</b>	

**PAYMENT INFORMATION:**

Make Checks payable to: CITY OF KISSIMMEE  
201 E. Dakin Ave., Kissimmee, FL 34741

7% sales tax (on equipment & labor)

Master Card     Visa    Credit Card Number: \_\_\_\_\_

Check     Other    Please **Print** Name as it Appears on Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

I hereby authorize City of Kissimmee or its agents to install the service(s) described above and agree to assume complete responsibility for all charges for service.